# Mall för ansökan om kompetenscentrum

*Ansökan ska skrivas i denna mall och rubrikerna sammanfattar vad en ansökan till Energimyndighetens utlysning om kompetenscentrum ska innehålla.*

*Ansökan får inte överskrida 25 A4 sidor med 11 punkters text (Times New Roman). Huvudrubrikerna ska följas strikt, men underrubrikerna och denna inledande beskrivande text kan tas bort.*

*Eftersom ansökan kommer att bedömas av en internationell bedömarpanel så bör ansökan om möjligt skrivas på engelska. Rubrikerna i mallen är därför skrivna på engelska. Svensk översättning av rubrikerna lämnas på begäran.*

*Information om bedömningskriterier och bedömningsprocessen framgår av den fullständiga utlysningstexten.*

## Application Title:

## Background and existing activities in the field

1. Describe the work by the stakeholders in the selected research field, provide examples of relevant publications, patents, etc.
2. Describe existing international collaborations and competing international activities in relation to the proposed centre.
3. Describe the research and innovation needs, challenges and opportunities within the chosen research area, in relation to the impact goals of the call.

## Vision, strategy and goals

1. Describe your vision and your strategy for achieving it, expressed in the medium-term (5-10 years) and long-term (> 10 years, i.e. after the support from the Energy Agency) for the competence centre.
2. Clarify how the proposed centre contributes to the impact goals (see description in chapter 2.1 of the call text) of the call.
3. Describe the needs and benefits for the involved stakeholders from the private and public sectors who participate in centre
4. Describe the conditions necessary for the centre to be an internationally attractive and competitive research environment
5. Present the expected results and impact goals in relation to impact logic and the assessment criterions of the call (see chapters 2.5 and 4.1 in the call text).

## The structure of the competence centre

1. Describe the proposed organizational structure.
2. Describe how you will achieve a well-functioning group of participants with critical mass within the competence centre to achieve an optimal research and innovation environment.
3. Describe how the competence centre will develop and scale up international linkages, e.g. international collaborations or mobility
4. Describe how you plan to, from a gender perspective, assemble the centre's management and integrate the gender issue in the work
5. Describe the experiences and competences important for the prospective centre director and the rest of the management’s ability to lead a competence centre
6. Describe how leadership will be implemented to the entire organization and for sub-processes.
7. Describe how the activities in the centre are proposed to be initiated and the process of decision-making at the competence centre

## Implementation and outcomes

1. Describe how you plan to follow-up your work and measure impacts
2. Describe methods and concrete measures for how the results from the centre will be transferred out into the system, e.g. academic programmes/training, through mobility and by contributing to effective innovation ecosystems
3. Describe the scope of the preliminary project portfolio
4. Report the timetable and milestones – what do you want to achieve by different points in time. The first years should include a rather concrete plan with actions to be implemented
5. Describe the long-term (>10 years) potential for maintaining the operations that are established.

## Stakeholders

1. Present the participating stakeholders included in the competence centre and their collective expertise, profiles and resources. Write the name of the organisation followed by the persons. Attach CV’s of all the listed persons with the application (use form).

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| --- | --- | --- | --- |
| Name of organisation and involved persons | Gender (M/F) | Position | Role in the centre |
| Name of organisation 1 |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Name of organisation 2 |  |  |  |
|  |  |  |  |
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1. All involved stakeholders, except for the main applicant, should specify their commitments in the form of co-financing and reasons for participating in the competence centre. This is to be done through separate declarations of intent (use form).
2. The main applicant should in a letter of intent describe the proposed competence centre in relation to long-term research strategy and innovation environment at the university/research institute (use form)
3. Describe how the composition of competences reflects the current research area, how it offers the potential for realizing the competence centre's vision and goals, and how the various stakeholders complement each other to achieve a dynamic research and innovation environment

## Financial plan

1. Describe the overall general budget of the centre including the distribution over the years and indicate the contribution by the different stakeholders. Divide the budget on centre management and project funds. Project funds can be divided in work packages or research topics.
2. Describe the proposed revenue budget of the centre over the years, divided on the Energimyndigheten grant and the different stakeholders.