



Swedish Energy Agency
Union Registry
Box 310
631 04 ESKILSTUNA
SWEDEN

Application for an Authorised Representative in the Union Registry

This form should be used for registering new representatives for existing accounts in the Union Registry. Fields marked with a \* are to be filled in only if the account holder is a natural person.

1 Account Holder (organisation)

Form for Account Holder (organisation) with fields: Company Name/Name\*, Company Reg. No./National Security No./Passport No.\*, VAT-number (Incl. Country Code), Address, Telephone Number 1, Postcode, City, Telephone Number 2, Country, Email Address.

2 Authorised Representative (applicant)

Form for Authorised Representative (applicant) with fields: Please state whether this representative is a person authorised to sign for the firm., First name, Surname, Telephone Number 1, Address (Company), Telephone Number 2, Postcode, City, Country, National Social Security Number, Email Address, Type of Identity Document, ID Document Number, Expiry Date of the ID Document, and a confirmation statement.



**3 Additional Information**

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**4 Signature (applicant)**

|                            |
|----------------------------|
| City and Date              |
| Signature of the Applicant |
| Name                       |



## Explanations of the Fields in the Form

### 1 Account Holder (organisation)

The account holder is the legal or physical person that is responsible for the account in the Union Registry. This is where you write the contact details and information of the account holder.

### 2 Authorised Representative (applicant)

An authorised representative represents the account holder in the Union Registry. This is where you fill out contact details and information for the representative.

You must also check the box for approval for the Swedish Energy Agency to access your criminal record. This is a prerequisite for becoming an authorised representative in the Registry. If you do not have a Swedish national social security number – and the Agency cannot order your criminal record – then you have to submit your criminal record by post, certified by a Notary Public. To read more about the Agency's specific requirements with regards to documentation, visit [our website](#).

### 4 Signature (applicant)

The form needs a signature from an authorised signatory or an authorised representative with a Power of Attorney for the account holder.

### Contact Information

EU Swedish Emissions Registry Team  
Swedish Energy Agency  
Tel. +46 16-544 23 00, Monday and Wednesday 09:00–12:00  
Email: [euets@swedishenergyagency.se](mailto:euets@swedishenergyagency.se)

### This Form is Sent Along with Additional Documentation to:

Swedish Energy Agency  
Union Registry  
Box 310  
631 04 ESKILSTUNA  
SWEDEN

## Information about the Energy Agency's processing of personal data

The Swedish Energy Agency is the responsible for the processing of personal data carried out within the agency's operations.

Rules governing how personal data may be processed are set out in Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation), as well as in the Swedish Act (2018:218) containing supplementary provisions to the EU General Data Protection Regulation.

Personal data refers to any information that can be directly or indirectly linked to a living natural person.

For the Swedish Energy Agency to process personal data, there must be a legal basis and a purpose for the processing. The legal basis is the exercise of official authority. The purpose of processing the personal data you provide is to handle matters in which you, as a user, have submitted applications for authorization, and to administer the register in accordance with the Emissions Trading Act (2004:1199) and Commission Regulation (EU) No 389/2013.

You have the right to request information about and access to the personal data concerning you. You may also request that incorrect data about you be corrected, that data be erased, or that processing be restricted. In certain cases, you may also have the right to object to the Swedish Energy Agency's processing of personal data. If you believe that the agency's processing of your personal data violates the General Data Protection Regulation, you may file a complaint with the Swedish Data Protection Authority.

If you have any questions regarding the processing of your personal data, you may contact the Data Protection Officer at the Swedish Energy Agency.

Swedish Energy Agency  
Box 310  
631 04 Eskilstuna  
E-post: [registrator@swedishenergyagency.se](mailto:registrator@swedishenergyagency.se)