

Swedish Energy Agency Union Registry euets@swedishenergyagency.se

## Guide to verifying compliance

## Introduction

The guide describes how an authorised representative can verify that an installation is in compliance, i.e. having fulfilled its obligation to surrender allowances corresponding to emissions.

Prerequisites are that an authorised representative must have proposed the annual emissions, the verifier must have verified the emissions, and an authorised representative must have carried out the surrender transaction for the installation.

This guide applies to operators and aircraft operators.

## Step by step

Execute the following steps from the Union Registry homepage: https://union-registry.ec.europa.eu/ar/#/

## More information

For the entire user manual or to watch instructional videos, go to: <a href="http://ec.europa.eu/clima/sites/registry/index\_en.htm">http://ec.europa.eu/clima/sites/registry/index\_en.htm</a>

Step	Action	Interface
1	An existing representative logs on to the Union Registry by clicking <b>Login</b> .	Toward Union Registry  Wilcome to the Union Registry  Wilcome to the Union Registry  O testary
2	You can now view all the accounts for which you have a responsibility.  If the accounts are not shown, select the <b>Accounts</b> tab in the left menu.  Click the account tile to access an account.	The second control of the control of
3	Select <b>Compliance</b> from the left vertical menu.	<b>⊘</b> Compliance



4	This tab of the Account related information page indicates the account compliance status and allows you to enter the emission for the years of the different commitment periods	Section of the first probability case in the first fir
5	When the annual emissions have been verified by the verifier, it is given a green check mark.	Verified Emissions  3
6	An installation / aircraft operator is in compliance when the emission and surrender totals are equal.	© Correctored Allowances  0 • Verified Emissions 3 ⊚
7	The Compliance Figure must be "0" when the emissions have been verified and allowances have been surrendered  If the figure is negative, to few allowances have been surrendered.	El Complexes burnings  Con Non Compliant  Congressions  Priza del Control Complexes  Transfer of Consideration all pures  Electron Control Control  Output  Congression Co
8	Compliance status is clearly shown at the top of the page.	EU Compilance Summary  Compilant Expert finishins  -3